

COYOTE CONSULTANTS LLP

Legal & Compliance

Our Services

- Company Law Compliances
- Due Diligence
- FEMA compliances
- Corporate Restructuring
- Secretarial Audit
- Representations before the Authorities
- Drafting of Agreements, Contracts & Deeds
- Income Tax Audit & Taxation Consultancy
- Miscellaneous

Company Law Compliance Services

- Incorporation of Pvt., Public, Government, Associations not for profit companies and LLPs
- Commencement of Business and holding its statutory meeting.
- Allotment of Shares (including partly paid shares, Private Placement, bonus shares, right issues), debentures.
- Split, subdivision, transfer, transmission of shares.

Company Law Compliance Services

- Appointment, reappointment and cessation of directors, managing directors, Whole time directors, secretaries, KMPs.
- Appointment, reappointment and change in Auditors.
- Alteration and registration of MOA & AOA of the companies.
- Shifting of registered office of the company within city, within state and outside state.
- Changing name and objects of the companies

Company Law Compliance Services

- Preparation and filing of forms, returns and documents with ROC, RD, CLB and other authorities.
- Preparation and maintenance of statutory books, records and registers of companies.
- Charge documents preparations and form filing.
- Preparation of documents for strike off/ Dormancy Status of the companies.
- Preparation of Documents for several scheme announced by MCA, like EES, FTES.

Company Law Compliance Services

- XBRL Filings
- ROC Search Reports required for finance & takeovers
- Due Diligence Reports
- Formation of Committees as required under the ACT
- Annual Retainer ship whereby taking care of all corporate compliance of client companies.
- All other Company law related services

Secretarial Audit

- We are also engaged in Secretarial Audits and providing Secretarial Audit Report as required under **Section 204 of the Companies Act, 2013.**
- Consultancy to Corporate about compliances as required under the Act.
- Annual Secretarial Audits.
- Continuous Secretarial Audits.
- Secretarial Audits of Start ups & Private Companies

Due Diligence

- We provide Due Diligence Report which is required at the time of Business Take Over, Merger, Amalgamation, Corporate Restructuring, Finance.
- Due Diligence prior to listing, delisting or any restructuring .

FEMA compliance Services

- Formation of Indian and Offshore Companies with foreign subscribers and directors
- Setting up / Extension/ Closure of Liaison Offices, Branch Offices and Project Offices in India.
- Conducting feasibility study for India Entry Options for foreign clients
- Drafting applications and obtaining approvals of foreign investment proposals in various sectors of economy from the Foreign Investment Promotion Board (FIPB)/Ministry of Finance

FEMA compliance Services

- Preparation of documentation and obtaining approvals from the Reserve Bank of India for the allotment/transfer of shares to foreign citizens and foreign companies.
- Assistance in filing FEMA Compounding applications.
- Obtaining CS/CA certificates required to be filed with FCGPR / FCTRS.

Corporate Restructuring

We are engaged in Conducting Secretarial Due Diligences, liaisoning with Authorities like ROC / Regional Director / Company Law Board/ Official Liquidators for issue of report to the High Court, We are also engaged in Assisting in Stamp Adjudication matters for Amalgamation / Mergers and we provide Secretarial Assistance in Liquidation / Winding-up of Companies.

Representations before the Authorities

- Registrar of Companies (ROC)
- Regional Director (RD)
- Company Law Boards (CLB)
- Official Liquidator (OL)
- Ministry of Company Affairs (MCA)
- Reserve Bank of India (RBI)
- Securities & Exchange Board of India (SEBI)
- Stock Exchanges
- Foreign Investment Promotion Board (FIPB)

Drafting of Agreements, Contracts & Deeds

- Joint Venture Agreements
- Sale/ Purchase Agreements
- Consortium Agreement
- Material Transfer Agreements
- Memorandum of Understanding (MOU)
- Material Contracts
- Deeds
- NDA

Miscellaneous

- Assist in Procuring Digital Signature Certificates
- IEC Application
- Filing legal cases
- Assisting in local Registrations
- Overseas Funding

Our Clientele

- Listed and unlisted Corporate, Start ups & LLPs
- Foreign Subsidiaries of Singapore, France, Germany, USA, UK, etc.
- Leading law firms.
- Leading CA firms across India.
- Leading Merchant Bankers, VCs.
- Liaison Offices/ Branch Offices of Foreign Companies.

Our Legal & Compliance Advisory

Ms. Sonam Agrawal (B.Com, LL.B., FCS)

A Practising Company Secretary and a Law graduate, having around 8+ years of post qualification experience in practice. She has been Secretary of Raipur Chapter of ICSI for 2012 & 2013. She provide consultancy services in various areas of corporate and business laws with expertise in Company Law compliance, Foreign set up in India, FEMA compliances, FIBP approvals, ESOPs, etc.

Mr. Rohtash Agrawal (B.Com, LL.B. (Hons.), FCS)

A Practising Company Secretary and Gold Medalist in Law (Hons). He is having vast experience of 17+ years in practising company law, excise, Corporate Restructuring and finance. He is expert in Restructuring providing consultancy to corporate about the complexities and diversified solutions for the situations.

Associate Offices

- ◎ Dubai
- ◎ Singapore
- ◎ Mumbai
- ◎ Nagpur
- ◎ Kolkata
- ◎ Raipur
- ◎ Bilaspur
- ◎ Raigarh
- ◎ USA
- ◎ Indonesia
- ◎ Pune
- ◎ Delhi
- ◎ Noida
- ◎ Chennai
- ◎ Mysore
- ◎ Mangalore

THANKS

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